

COMMISSIONING REQUEST FORM

Please complete and fax back **after** installation of equipment



Dealer Info	
Dealer Business Name:	
Dealer Contact Person: *	
Dealer Phone Number: *	
Dealer Purchase Order Number:	
Installer Info	
Installer Company Name: *	
Installer Contact Person:	
Installer Phone Number: *	
End User/Location Info	
Business Name: *	
Business Contact Person: *	
Business Address: *	
Suburb: *	Post Code: *
Business Phone Number: *	Mobile Number:

Items marked * must be filled in otherwise the commissioning process will not be started until all information is received.

Please provide **at least one** of the following pieces of information:

Stoddart Sales Order number:
Stoddart Delivery Docket number:
Stoddart Invoice number:

Preferred Commissioning Date and Agent (We require 72 hrs notice to organise this)

DATE:	TIME:
Preferred Commissioning Agent:	

FAX completed form back to STODDART on (07) 3345 6403 ATTN: Rob or Gareth

CONDITIONS:

- For details of commissioning processes please contact Stoddart for more information
- Allow at least 72 (seventy two) hours notice for commissioning (within normal business hours)
- If site/equipment **is not prepared and ready** to commission when we turn up to commission the equipment **charges will apply**
- We cannot guarantee exact call out times
- Commissioning carried outside normal work hours will incur penalty rates
- Using Electrolux equipment **before** it has been commissioned will void warranty
- Not all equipment on the sales order will always need to be commissioned
- Choice of commissioning agent is at the discretion of Stoddart

Electrolux is imported by:
 Tom Stoddart Pty Ltd
 215 Jackson Road
 SUNNYBANK HILLS QLD 4109
 Ph: 073344 2444 Fax: 07 3345 6403
 fse@stoddart.com.au

